



**Australian Embassy Bangkok  
Visa and Immigration Office**

**APPLYING FOR A CHILD MIGRATION VISA TO AUSTRALIA**

**Who should apply for a child migration visa?**

- **Child** visa is for those applicants who are the dependent child of an Australian citizen, permanent resident or eligible New Zealand citizen
- **Adoption** visa is for those applicants (under 18 years of age) who have been adopted by an Australian citizen, permanent resident or eligible New Zealand citizen
- **Orphan Relative** visa is for those applicants (under 18 years of age) who are orphan relatives of an Australian relative who is an Australian citizen, permanent resident or eligible New Zealand citizen
- **Dependent Child** visa is for those applicants who are the dependent child of the holder of a visa-holding parent and is sponsored by the nominator or sponsor of the visa holding parent.

**Where can I lodge my application?**

In person at:

Australian Visa Application Centre  
Floor 34, Thai CC Tower  
889 South Sathorn Road  
Bangkok (next to Surasak BTS Station)  
**See:** [www.vfs-au.net](http://www.vfs-au.net)

By mail or courier:

Visa and Immigration Office  
Australian Embassy Bangkok  
37 South Sathorn Road  
Bangkok 10120

Applications lodged by mail or courier should include a Cashier's Cheque or Bank Draft made payable to "The Australian Embassy Bangkok" in Thai Baht. Personal cheques and credit cards are not accepted.

At the Immigration Section, Australian Embassy, by appointment only - please telephone our general enquiry line 02 344 6400 from 2:30 pm – 4:30 pm.

You will be advised if an interview is required to assist in finalising your application.

**Important things to remember when making an application**

Applicants are required to disclose information about all previous visa applications. The provision of false or misleading information in an application could lead to the application being refused.

It is also important that you lodge a complete application. A complete application is one that provides all information necessary for a decision to be made. You should support your application with as much information as possible at the time of lodgement as a decision may be made solely on the information that you have provided with your application.

## What do I need to provide?

You may be asked to provide further documents or information relating to your particular circumstances after your application has been lodged. The list of supporting documentation below is not exhaustive. You may also include additional documents if they are relevant to your application. You should provide original documents and a set of clear copies. All originals will be returned to you after the copies have been certified. Documents can be certified as true copies of the original at the Australian Visa Application Centre, the Immigration Section of the Australian Embassy (by appointment) or at the Amphur District Office. You should also provide an English translation of any document in another language.

A complete application would include:

- Form 47CH – completed in English and signed by the applicant or parent, relative or guardian if the applicant is under 16 years of age
- Form 40CH – completed in English and signed by the sponsor
- Form 918 (for Dependent Child – subclass 445) completed in English and signed by the applicant or parent, relative or guardian if the applicant is under 16 years of age
- A non-refundable Visa Application Charge (VAC) payable either by Cashier's Cheque (if purchased in Bangkok or Nonthaburi, Samutprakarn provinces) or 'Bank Draft' (only if purchased in Thailand) payable to 'Australian Embassy Bangkok' in Thai Baht. Personal cheques are not acceptable. **See:** [www.immi.gov.au/allforms/990i/visa-charges.htm](http://www.immi.gov.au/allforms/990i/visa-charges.htm) for current charges.
- Two (2) passport photographs of each person included in the application
- Birth certificate of the applicant and identity card (for children over 15 years of age)
- Household registration for the applicant (and each person included in the household where the child is registered)
- Copies of the all pages of the passports (if available). Please ensure the passport details are correct. The names must be correctly spelled and all other details must match your other documentation.
- Official name/surname change certificates for all name changes for the application
- Death certificates of any deceased parent if applicable

## Child and Dependent Child visa

- Certified copy of the visa or Australian Citizenship Certificate of the applicant's Australian resident parent
- If the applicant is over 18 years of age at the time of application lodgement, evidence of dependency on the Australian parent including evidence of any current study and/or employment
- If the applicant is under 18 years of age at the time of application lodgement, a letter of consent for the applicant's migration to Australia from the parent/guardian who is not an Australian citizen, permanent resident or eligible New Zealand citizen. A certified copy of the parent's passport or ID card should be attached. It may be necessary for the parent/guardian to present at the Australian Embassy personally.
- if the applicant's parents were married, their divorce certificate with memorandum attached
- As the interests of the child with regards to access to the parents must be considered, please note that a letter of consent from the non-migrating parent is also required if the parents did not register a marriage. A Por Kor 14 covering non-marital status of the applicant's parents and the custodial circumstances of the applicant should be provided. If despite all efforts the non-migrating parent cannot be located or contacted, evidence should be provided in the form of a statement outlining the details of steps taken to contact the non-migrating parent in the form of a Statutory Declaration.
- If applicable, the Court Orders stating the change of parental power over the applicant.

### Adoption visa

- Evidence from the Thai Adoption Centre that the child was free for adoption at the time the applicant was adopted. The Agreement should state full parental rights are given to the adoptive parents at the time of adoption.
- Evidence of the adoptive parents being 'resident' outside Australia for at least 12 months at the time of the adoption.

### Orphan Relative visa

- Evidence of the applicant's parents' death (death certificates) or permanent incapacity (court orders, medical reports) or whereabouts unknown (court orders, police records etc.)
- Certified copy of the visa or Australian Citizenship Certificate of the applicant's Australian sponsor.
- A sponsor must also:
  - be the child's brother or sister, grandparent, aunt or uncle, or niece or nephew, (or step equivalents);
  - have been lawfully resident in Australia for a reasonable period (usually two years); and
  - have turned 18 years of age.
- Sponsors must satisfy one of the following custody requirements when applying to sponsor children under 18 years of age:
  - they must have the sole legal right to determine where the child shall live, or to remove the child from their home country.
  - if another person can legally determine where the child can live, the sponsor must obtain a statutory declaration from this person or people, granting permission for the child to migrate.
  - they must possess a valid court order allowing them to permanently remove the child from the child's home country.
  - they must have a court order issued by the Family Court of Australia, and the grant of the visa must be consistent with that order.

### Health and Character Clearances

#### Applicant

- Medical results for the applicant. The approved forms must be used. The examination must be undertaken by a doctor who is on the list of approved doctors provided by the Visa and Immigration Office, Australian Embassy Bangkok. A list of these doctors is also on the Australian Embassy Website [www.thailand.embassy.gov.au](http://www.thailand.embassy.gov.au)

The medical forms may be obtained from the Australian Visa Application Centre at any time and the medicals may be undertaken in advance of the lodgement of the application, however, you should note that in the event the application is refused no refund of the cost of the medicals is possible.

- Original police clearance certificate(s) from every country the applicants (if aged 16 years and over) have resided in for a total of 12 months or more during the last 10 years. Details are available on the form *Character Requirement Penal Clearance Certificates*. Specific forms to apply Australian police clearances are available at the Australian Visa Application Centre.

The application for a Thai police clearance may be made at the Special Branch Bureau, Royal Thai Police Headquarters, Rama I Road, Bangkok, building 24. Application forms and detailed instructions are also available at that location.

## Sponsor

- In most cases, sponsors and the sponsor's partner) will also need to provide police clearance certificates (please see section below "Information and documents required from the sponsor")

## Information and documents required from the sponsor

- A certified copy of the bio-data page of the sponsor's passport
- Evidence of Australian citizenship or permanent resident status or of being an Eligible New Zealand Citizen. An Eligible New Zealand Citizen is described on form 40CH and in booklet 2 "Child Migration" which is available on the Department's website [www.immi.gov.au](http://www.immi.gov.au). An Eligible New Zealand Citizen is also required to complete health and character checking
- Evidence that may establish the sponsor's financial ability to provide settlement support to the applicant(s) (eg. Evidence of employment, Tax assessment notices, business documents if self-employed, superannuation documents if self-funded retiree). If insufficient evidence is provided an Assurance of Support may be requested.
- When the applicant is under 18 years of age, the sponsor (and sponsor's partner in Child visa applications) is required to provide:
  - An Australian National Police Certificate if the person has spent a total of 12 months or more in Australia since turning 16 years of age; and
  - Police checks from each country other than Australia in which the person has spent a total of 12 months of more in the last 10 years since turning 16 years of age.

An NPC may be obtained from the Australian Federal Police (AFP). Information on obtaining the check is available from the AFP website at [www.afp.gov.au/business/national\\_police\\_checks](http://www.afp.gov.au/business/national_police_checks) or by telephoning the AFP on (02) 6202 3333.

When completing the NPC application form please use Code 33 at Question 1 on the form and include details of any, and all, names he has been known by. If an AFP certificate is provided based on incorrect information, the department may request another certificate. Please note fingerprints are not required for the NPC.

## How long will I need to wait for the visa?

You can expect a decision on your application within 3 months from the day you lodge your application. The processing time may take longer if the application was incomplete at the time of application or if there are other issues with your application such as character issues relating to previous immigration history or criminal convictions, child custody issues, or if further medical checks are required. If your application is likely to take longer than 3 months you will be fully informed of the reason for any delays.

## Can I ask another person to deal with the Embassy on my behalf?

Australian privacy laws prevent this office from responding to enquiries from people not authorised by the applicant. This includes the person providing support to the application. If you want to authorise another person to be able to discuss your application with this office, or for them to receive correspondence about the application, you should indicate this on the application form, a written statement or by using a form 956.

If you wish to discuss any matter face to face with an officer of the Visa and Immigration Office you can make an appointment by telephone our general enquiry line 02 344 6400 from 2:30 pm – 4:30 pm.

Further detailed information about Child Migration [www.immi.gov.au](http://www.immi.gov.au) or [www.thailand.embassy.gov.au](http://www.thailand.embassy.gov.au)