



## APPLYING FOR A STUDENT VISA TO AUSTRALIA

### Who should apply for a student visa?

For those who wish to undertake study in Australia in ELICOS, primary and secondary school course, vocational education and training, higher education, post graduate research and some non-award courses.

### Where can I lodge my application?

- **In person at :** Australian Visa Application Centre  
Floor 34, Thai CC Tower ,  
889 South Sathorn Road , Bangkok (next to Surasak BTS Station)  
Further information on the Australian Visa Application Centre is available at [www.vfs-au.net](http://www.vfs-au.net)
- **By mail or courier :** Visa and Immigration Office  
Australian Embassy Bangkok,  
37 South Sathorn Road, Bangkok 10120  
*You **must** enclose pre-paid envelope (EMS) with self-return address with your application. Refer to page 5 “Application checklist” in your visa application form (48RTHA & 48R) of how you want your passport to be returned.*
- **At the Australian Embassy by appointment only :** Please telephone 02344-6400 between 2.30- 4.30pm, Monday to Friday for appointment.

**Payment:** by cashiers cheque or bank draft made payable to “The Australian Embassy, Bangkok” in Thai Baht only. Personal cheques and credit cards are **not** acceptable. The correct THB conversion amount is available at <http://www.immi.gov.au/allforms/990i/visa-charges.htm>. Applications with the incorrect THB fee may be returned.

You will be advised if an interview is required to assist in finalising your application.

### Important things to remember when making an application

Applicants are required to disclose information about all previous visa applications. The provision of false or misleading information in an application could lead to the application being refused. It is also important that you lodge a complete application. A complete application is one that provides all information necessary for a decision to be made. You should support your application with as much information as possible at the time of lodgement as a decision may be made solely on the information that you have provided with your application.

### What do I need to provide?

You may be asked to provide further documents or information relating to your particular circumstances after your application has been lodged. The list of supporting documentation below is not exhaustive. You may also include additional documents if they are relevant to your application.

You must provide both the **original** documents and a set of clear copies. All originals will be returned to you after the copies have been certified. **You must also provide an English translation of any document in another language.**

A complete application should include:

- Form 157A – completed in English and signed by the applicant and each application over 18
- A non-refundable Visa Application Charge (VAC) payable either by Cashier’s Cheque (if purchased in Bangkok or Nonthaburi, Samutprakarn provinces) or ‘Bank Draft’ (only if purchased in Thailand) payable to ‘Australian Embassy Bangkok’ in Thai Baht Please refer to [www.immi.gov.au/allforms/990i/visa-charges.htm](http://www.immi.gov.au/allforms/990i/visa-charges.htm) for current charges
- One recent passport photo of yourself and each applicant included in the application

- A passport for each person included in the application that is valid for the total period of your stay in Australia, or for a minimum of 6 months
- Thai National Identification card and House Registration Certificate / Birth certificate
- Evidence of the relationship between yourself and each family member included in the application (eg birth certificate, marriage certificate etc)
- Military discharge papers (if applicable)
- Confirmation of Enrolment (CoE) certificate
- If your family members have turned 5 years of age, but have not yet turned 18, and are remaining with you in Australia, you will need to provide documentation confirming their enrolment in an Australian school (eg. CoE)
- Medical and x-ray examination results for yourself and each family member planning to accompany you to Australia. The examination must be undertaken by a doctor who is on the list of approved doctors provided by the Visa and Immigration Office, Australian Embassy Bangkok. A list of these doctors is on the Australian Embassy Website [www.thailand.embassy.gov.au](http://www.thailand.embassy.gov.au)

The medical forms may be obtained from the Australian Visa Application Centre at any time and the medicals may be undertaken in advance of the lodgement of the application, however you should note that in the event the application is refused no refund of the cost of the medicals is possible

- Evidence you have paid for Overseas Student Health Cover (OSHC) for the period of your intended stay in Australia for yourself and all family members included in your application

### Financial requirements

- Evidence that you have sufficient funds to support yourself and all family members, whether included in the application or not, for the first 12 months of your study and stay. You should provide evidence that you have sufficient funds to cover:
  - **cost of a return fare** for you and any family members included in the application
  - **tuition costs**
  - **living costs** - \$18,000 per year for yourself, plus
    - \$6,300 for your partner (if applicable), plus
    - \$3,600 (+ \$8,000 per annum for cost of schooling, if aged 5 up to 18 years) for the first child, plus
    - \$2,700 (+ \$8,000 per annum for cost of schooling, if aged 5 up to 18 years) for each additional child

The funds to support you and your family members can come from any source, other than non-cash assets. When calculating sufficient funds, non-cash assets may not be used unless they have been liquidated (and held as a money deposit) or used as collateral for a loan. If you are providing a bankbook, you must provide the **original** bankbook which will be returned to you with your passport.

**Please note that bonds, including government bonds are not acceptable evidence of financial support for the purpose of student visa applications.**

- Evidence of the **income** of the person who is providing the funds for your application (whether it is your own funds or if someone else is supporting you financially). For example, payslips, company tax statements, legal documents showing the sale of property or goods.
- If you are being financially supported by someone else, they must provide a signed declaration (in English, or translated into English) that they agree to support you. You must also provide a copy of some form of their identification (such as ID card or passport) their contact details (telephone number, address, and e-mail address).

### Applicants under 18 years of age

- An original statement from an Amphur office (Thai Government District Office) giving permission from the non-travelling parent/s or legal guardian/s for the child to travel to Australia; **OR form 1229**
- Form 1229 signed by the non-travelling parent/s or legal guardian/s and witnessed at the Australian Visa Application Centre or by appointment at the Australian Embassy in Bangkok. This consent

should confirm the permission of the non-travelling parent(s) or guardian for the child to travel to Australia and the period of time the child is permitted to stay in Australia. Consent Forms are available from the Australian Visa Application Centre.

- If you intend to reside in Australia with a parent, or a person who has custody of you, you must provide evidence of the relationship and that they hold, or are applying for, a student guardian visa for the length of your stay or until you turn 18 years, whichever is the lesser period. You will be required to complete the Under 18 Welfare Form; or
- If you intend to reside in Australia with a relative nominated by a parent or a person who has custody of you, you must provide evidence of the relationship, and that the relative is at least 21 years old, has police clearance, and has the right to remain in Australia for the period of your study in Australia, or until you turn 18, whichever is the lesser period. You will be required to complete and submit the Under 18 Welfare Form.
- Police clearances must be provided by your relative for the country or countries in which they have resided for more than 12 months in the past 10 years after the age of 16. Details are available on form *Character Requirement Penal Clearance Certificates*. Specific forms to apply Australian police clearances are also available at the Australian Visa Application Centre.
- a signed statement from your education provider confirming appropriate arrangements have been made for your accommodation, support and general welfare during your stay in Australia

### Education Qualifications

- Your educational qualifications, including certificates of training courses and course transcripts relating to studies completed at tertiary/secondary institutions.
- Evidence of your employment if you have ever worked.

### How long will I need to wait for the visa?

You can expect a decision on your application within 10 working days from the day you lodge your application. The processing time may take longer if the application was incomplete at the time of application or if there are other issues with your application such as character issues relating to previous immigration history or criminal convictions, child custody issues, or if further medical checks are required. If your application is likely to take longer than 10 days, you will be fully informed of the reason for any delays.

### Can I ask another person to deal with the Embassy?

Australian privacy laws prevent this office from responding to enquiries from people not authorised by the applicant. This includes the person providing support to the application. If you want to authorise another person to be able to discuss your application with this office, or for them to receive correspondence about the application, you should indicate this on the application form, a written statement or by using a form 956 which must be signed by both applicant and authorised person.

If you wish to discuss any matter face to face with an officer of the Visa and Immigration Office you need to telephone and make an appointment. Appointments can be made by telephone 02 344 6400 between 2.30pm and 4.30pm, Monday to Friday.

### Do I need a visa label?

You do not need a visa label to travel to or enter Australia. You will be advised of your visa details including the grant number and the conditions in your visa approval letter. Whether you applied over the Internet or by paper application, you can check your visa details through the Department's Visa Entitlement Verification Online (VEVO) service. You can access VEVO by visiting [www.immi.gov.au/students/index.htm](http://www.immi.gov.au/students/index.htm) and clicking on the VEVO link. If you have already registered to use VEVO you can use the password supplied to you or your Transaction Reference Number.

Employers and educational providers can also check your visa information with your consent by accessing VEVO at [www.immi.gov.au/e\\_visa/evo.htm](http://www.immi.gov.au/e_visa/evo.htm).

Further detailed information, please visit [www.immi.gov.au](http://www.immi.gov.au) or [www.thailand.embassy.gov.au](http://www.thailand.embassy.gov.au)